

## Application for Admission to Postgraduate External Coursework Programs

Read this application carefully, complete all sections and ensure that supporting (certified) documents are attached. Please write in BLOCK letters using a blue or black pen.

### Personal Details

Family Name:

Given Name (s):

Date of Birth         /      /       
DAY                      MONTH                      YEAR

Title (Mrs, Miss, Ms, Mr, etc)    \_\_\_\_\_ Sex M  or F

Country of Birth:

Citizenship:

Country (Where you were living when you filled out this form):

Have you been previously enrolled at La Trobe University?

No  Yes  If yes, please provide your student ID number \_\_\_\_\_

### Student Contact Details

Applicants address:

Town/City:

Country:

Postcode:

Telephone 1:

Telephone 2:

Mobile:

Email:

**Associate Institution Contact Details:**

**Nurses Learning Hub  
77 Maude Street  
SINGAPORE 208353**

### Course Preference

| Name of Course<br>(e.g. Master of Information System) | Associate Partner Institution | Commencing Studies: Month & Year<br>(e.g. Feb 2009) |
|---|-------------------------------|---|
|   |                               |   |

### English Language Proficiency (Please tick where applicable and attach documentary evidence)

English is my first language.

I have satisfactorily completed at least one year of a tertiary course at a college/university. (This study must have been completed within the last two years and at an academic level accepted by La Trobe University).

I have satisfactorily completed an English language subject at Year 12 or equivalent level. (This study must have been completed within the last two years and at an academic level acceptable to La Trobe University)

I have achieved an overall band score of at least 6.0 on the International English Language Testing System (IELTS) with no individual band score less than 6.0

Date of Test         /      /       
DAY                      MONTH                      YEAR

I have achieved at least the following scores in the Test of English as a Foreign Language (TOEFL):  
**Paper- based Test:** A minimum score of 550 with a score of 5 or better in the Test of Written English  
**Computer- based Test:** A minimum score of 213 with a score of 5 in essay writing  
**Internet- based Test (IBT):** A minimum of 80 with no individual score less than 20

Date of Test         /      /       
DAY                      MONTH                      YEAR

I intend to sit for an IELTS or TOEFL test on:

Date of Test         /      /       
DAY                      MONTH                      YEAR

I intend to sit OR have sat an alternative English Proficiency Test approved by La Trobe University:

Date of Test         /      /       
DAY                      MONTH                      YEAR

## Previous Studies

Documentary evidence of qualifications claimed **MUST** be attached (statement of results and evidence of successful completion)  
Documents **NOT in English** must also be accompanied by an **official certified translation**.

| Post-Secondary Studies<br>Name of qualification (e.g. BSc, BA) | Name of Institution/School | Period of Enrolment |    | Completed                    |                             | Language of Instruction |
|--|----------------------------|---------------------|----|------------------------------|-----------------------------|-------------------------|
|  |                            |                     | To | Yes <input type="checkbox"/> | No <input type="checkbox"/> |                         |
|  |                            |                     | To | Yes <input type="checkbox"/> | No <input type="checkbox"/> |                         |
|  |                            |                     | To | Yes <input type="checkbox"/> | No <input type="checkbox"/> |                         |
|  |                            |                     | To | Yes <input type="checkbox"/> | No <input type="checkbox"/> |                         |

Are you currently enrolled in a tertiary course? No  Yes  If yes, when do you expect to qualify? \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
DAY MONTH YEAR

Are you seeking advanced standing/credits for previous studies?

No  Yes  If yes, must attach further details (e.g. syllabus, curriculum) for credit assessment

## Employment Information

Indicate your employment experience over the past 4 years.

| Year/s of Employment<br>(e.g. 2006 – 2009) | Employer Name | Position Held | Full time (F/T)<br>Part-time(P/T) |  |
|--|---------------|---------------|-----------------------------------|--|
|  |               |               |                                   |  |
|  |               |               |                                   |  |
|  |               |               |                                   |  |
|  |               |               |                                   |  |

Any additional information relevant to your submission should be detailed and attached to your application.

## Declaration and Agreement

I declare that the information provided on this form is true and complete in every detail. I authorise La Trobe University to obtain further information about me from educational and other institutions which I have attended.

I acknowledge that La Trobe University reserves the right at any stage to vary or reverse any decision regarding admission or enrolment made on the basis of incorrect or incomplete information.

I acknowledge that, if I am offered a place, I must confirm my acceptance as specified in the University's letter of offer.

By completing this form, I am providing my personal information to La Trobe University and consent to the University using and disclosing my personal information in accordance with the University's Privacy Statement on the University's web site at [www.latrobe.edu.au/international](http://www.latrobe.edu.au/international)

Signature \_\_\_\_\_ Date \_\_\_\_\_

## Check List

- Have you answered ALL questions?
- Have you attached certified copies of all necessary documents? (e.g. transcripts / results / official translations)
- If applying for Advance Standing/ credit, have you attached the course description, syllabus/curriculum details?
- Have you signed and dated the application?
- Have you kept a copy for yourself?

## Contact Details

La Trobe International  
La Trobe University  
Victoria 3086  
AUSTRALIA

Web [www.latrobe.edu.au/international](http://www.latrobe.edu.au/international)  
CRICOS provider number: 00115M

For all offshore enquires please directly contact La Trobe University's Associate Partner Institution